

Notice Annual General Meeting

AUSTRALIAN WOMEN LAWYERS LTD
ACN 080 044 800

Friday, 29 November 2024

1pm Eastern Daylight Savings Time

Join us:-

In person: **Owen Dixon Chambers West, Lvl 11, 525 Lonsdale Street, Melbourne VIC; or**

Via Zoom: <https://zoom.us/j/712484472>

NOTICE IS HEREBY GIVEN that an Annual General Meeting of the Members of the Australian Women Lawyers Limited will be held on **Friday, 29 November 2024**, commencing at **11am Australian Eastern Daylight Savings Time** with members able to participate in person or remotely via the above Zoom link or via the submission of the attached proxy form. The business to be transacted at the General Meeting will be as follows:

Item	Supporting Paper
Standing Items	
Confirmation of the minutes	
1. Confirmation of the minutes of the Annual General Meeting held on 18 November 2023	Minutes attached
Receipt and adoption of reports	
2. To receive and where necessary adopt	Auditors' report
2.1 The Directors Report for the financial year ending June 2024	President's report
2.2 The financial report for the financial year ending June 2024	Treasurer's report
2.3 Auditors' Report on the financial statements for the financial year ending June 2023 and June	Secretary's report
	Financial report

2024	
<p>Appointment of Representatives and Officers</p> <p>3. To appoint the nominees of the following recognised organisations pursuant to 3.2(a) and 3.3(a) of the Company's constitution</p> <p>3.1 Women Lawyers Association of New South Wales Inc.</p> <p>3.2 Women Lawyers Association of Queensland</p> <p>3.3 Women Lawyers of Western Australia Inc.</p> <p>3.4 Northern Territory Women Lawyers Association Inc.</p> <p>3.5 The Women Barristers Association</p> <p>3.6 Victorian Women Lawyers' Association</p> <p>3.7 Women Lawyers Association of South Australia</p> <p>3.8 Tasmanian Women Lawyers Inc.</p> <p>3.9 Women Lawyers Association of the Australian Capital Territory Inc.</p> <p>3.10 To co-opt any member or members to the Board</p>	
<p>Appointment of Auditor 2024/2025</p> <p>4. To appoint the auditor for the next financial year</p>	
<p>Close of meeting</p>	

DATED: 17 October 2024
 BY THE ORDER OF THE BOARD



Astrid Haban-Beer
 President
 Australian Women Lawyers

1. This AGM Notice is issued in accordance with Australian Women Lawyers Ltd's (ACN 080 044 800) Constitution.
2. In accordance with AWL's Constitution, the quorum for the Annual General Meeting is 25 individual members, present in person or by proxy.
3. The votes cast at an Annual General Meeting shall be passed by a simple majority of those members present and voting in person or by proxy.
4. All proxy forms must be submitted in writing and received by the Secretary no later than 2 days prior to the meeting.

Proxy forms must be submitted in writing to the Secretary via email no later than **5:00 pm Australian Eastern Daylight Savings Time on Wednesday 27 November 2024.**

Proxy forms should be forwarded to the address detailed below.

AWL Secretary's Contact Details

Harriet Boothman
C/- HWL Ebsworth Lawyers
Level 5, 6 National Circuit
Canberra, ACT, 2600
Phone: 0401 939 609
Email: hboothman@hwle.com.au