

Notice Annual General Meeting

AUSTRALIAN WOMEN LAWYERS LTD

ACN 080 044 800

Saturday, 18 November 2023

10.30am – 12:00pm Central Daylight Savings Time

Join us:-

In person: Finlaysons Lawyers, **Level 7, 43 Franklin St, Adelaide SA**; or

Via Zoom: <https://us02web.zoom.us/j/82664638548?pwd=eENRVDIJUTh2T000V3F4NU9kM0tIQTO9>

Meeting ID: 826 6463 8548

Passcode: 460237

NOTICE IS HEREBY GIVEN that an Annual General Meeting of the Members of the Australian Women Lawyers Limited will be held on **Saturday, 18 November 2023**, commencing at **10.30am Australian Central Daylight Savings Time** with members able to participate in person or remotely via the above Zoom link or via the submission of the attached proxy form. The business to be transacted at the General Meeting will be as follows:

Item	Supporting Paper
Standing Items	
<p>Confirmation of the minutes</p> <p>1. Confirmation of the minutes of the Annual General Meeting held on 20 November 2022</p>	Minutes attached
<p>Receipt and adoption of reports</p> <p>2. To receive and where necessary adopt</p> <p>2.1 The President's Report for the financial year ending June 2023</p> <p>2.2 The Secretary's Report for the financial year ending June 2023</p> <p>2.3 The Treasurer's Report for the financial year</p>	<p>President's report</p> <p>Secretary's report</p> <p>Treasurer's Report</p> <p>Financial Report</p> <p>Auditor's Report</p>

<p>ending June 2023;</p> <p>2.4 Financial Report for the financial year ending June 2023;</p> <p>2.5 Auditors' Report on the financial statements for the financial year ending June 2023.</p>	
<p>Appointment of Representatives and Officers</p> <p>3. To appoint the nominees of the following recognised organisations pursuant to 3.2(a) and 3.3(a) of the Company's constitution</p> <p>1.1 Women Lawyers Association of New South Wales Inc.</p> <p>3.1 Women Lawyers Association of Queensland</p> <p>3.2 Women Lawyers of Western Australia Inc.</p> <p>3.3 Northern Territory Women Lawyers Association Inc.</p> <p>3.4 The Women Barristers Association</p> <p>3.5 Victorian Women Lawyers' Association</p> <p>3.6 Women Lawyers Association of South Australia</p> <p>3.7 Tasmanian Women Lawyers Inc.</p> <p>3.8 Women Lawyers Association of the Australian Capital Territory Inc.</p> <p>3.9 To co-opt any member or members to the Board</p>	
<p>Appointment of Auditor 2023/2024</p> <p>4. To appoint the auditor for the next financial year</p>	
<p>Close of meeting</p>	

DATED: 15 October 2023
BY THE ORDER OF THE BOARD



Astrid Haban-Beer
President
Australian Women Lawyers Ltd

Notes

1. This AGM Notice is issued in accordance with Australian Women Lawyers Ltd's (ACN 080 044 800) Constitution.
2. In accordance with AWL's Constitution, the quorum for the Annual General Meeting is 25 individual members, present in person or by proxy.
3. The votes cast at an Annual General Meeting shall be passed by a simple majority of those members present and voting in person or by proxy.
4. All proxy forms must be submitted in writing and received by the Secretary no later than 3 days prior to the meeting.

Proxy forms must be submitted in writing to the Secretary via email no later than **5:00 pm Australian Eastern Daylight Savings Time on Wednesday 15 November 2023, being 3 days prior to the meeting.**

Proxy forms should be forwarded to the address detailed below.

AWL Secretary's Contact Details

AWL Secretary
Harriet Boothman
C/- HWL Ebsworth Lawyers
Level 5, 6 National Circuit
Canberra ACT 2600
Phone: 0401 939 609
E-mail: harrietboothman@gmail.com